

## Guidance for Participation

- The abstract “book” will be published online the week before the conference to give people the chance to peruse the talks.
- After signing into the main Zoom with the password provide by e-mail, please put your mic on “mute” unless you are speaking.
- After signing in, if necessary, modify your name in the “participants” list to show your full name so people can know who is sending messages in Chat and on screen in discussions. This is done by clicking “More” next to your name in the Participants and selecting “Rename”.
- If you wish to ask the speaker a question, please put it in the “Chat” for Everyone. The Chair will call on questions in the order that they are posted and you can “unmute” to discuss with the speaker.
- It will be necessary for us to adhere to the “1 hour per session” rule. **Plenary** presenters will have exactly 12 minutes to speak with 3 minutes for questions. **8 minute speakers** will have exactly 8 minutes plus 2 additional minutes for questions. “**3MT**” speakers will have exactly 3 minutes to speak with 2 minutes for questions.
- During the entirety of the conference (5 hours/day plus optional 6<sup>th</sup> hour) there will be about 30 Zoom breakout rooms devoted to conversations. Simply click the “Breakout Rooms” icon at the bottom of the screen, then click the number to the right of the room you want and join. To return to the main Zoom just click the “Leave Room” icon.
- These breakout rooms will be numbered as follows:

[1] Structure and Function of OddPols and Transcription machinery

[2] Regulation of transcription – activators and repressors

[3] Regulation of transcription – elongation and termination

[4] Chromatin and transcription, including gene silencing

[5] Transcription related to genome organization and nuclear structures

[6] OddPols in development, genetic disorders, cancer and disease

[7] Oddpols links to physiology, aging, and beyond.

[8] Pol I

[9] Pol III

[10] Pol IV/V

[11] organelle Pols

[12] Archaeal Pols

[13] Other Pols

[14] New England Biolabs display and discussion during Breaks

[15] Meet the Editor - Publication and Reviewing Advice for Trainees, Sponsored by  
Developmental Dynamics (Wednesday Break, or by Appointment with Paul Trainor)

[16-30] Free for conversation (15 numbered rooms)

If you want to meet someone for discussion during any of the sessions, breaks or optional discussion sessions, e-mail them or private message them in the Zoom Chat to meet you in one of these breakout rooms. E-mail addresses will be in the back of the abstract book.

For technical assistance please contact Jordan Schiefer ([jordan.schiefer@cuanschutz.edu](mailto:jordan.schiefer@cuanschutz.edu)). For questions about the conference, please contact Dave Engelke ([david.engelke@ucdenver.edu](mailto:david.engelke@ucdenver.edu)).