

## Application Instructions for NIH T32 Fellowship Training in Nutrition for PhDs and MDs

**There is a two-stage application process, with the Stage 2 application due January 15**

**Stage 1:** Please submit the following to [NutritionT32@cuanschutz.edu](mailto:NutritionT32@cuanschutz.edu):

1. Current CV with complete contact information
2. [Demographic Information Form](#)\*
3. Personal Statement/Proposal (limited to 1 page): The Nutrition T32 focuses on three domains, which are you interested in and why? Please also include a statement of short- and long-term goals.
  - Obesity & Metabolic Disease
  - Development and Life Course Nutrition
  - Nutrition & Eating Behavior

*Only U.S. citizens, non-citizen nationals, and permanent U.S. residents may be appointed to a T32.*

Once eligibility is confirmed, you will receive notice to complete Stage 2.

### *\*Enhancing Diversity in Training Programs*

Institutional training programs are required to demonstrate successful efforts to recruit and retain an outstanding and diverse trainee population, including students from underrepresented racial and ethnic groups and students with disabilities.

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## **Stage 2 of Nutrition T32 Application**

**The deadline for application submission is January 15<sup>th</sup>**

The following documents are required to submit a full application to this program: **A)** Application checklist; **B)** Current CV in our T32 application format (specified below); **C)** Personal Statement/Proposal (limited to 5 pages); **D)** Three Letters of Reference must be received by the program administrator at [NutritionT32@cuanschutz.edu](mailto:NutritionT32@cuanschutz.edu) by the application deadline January 15; **E)** Mentor's Letter of Support (you must identify and contact a mentor from the list on the website: <https://medschool.cuanschutz.edu/pediatrics/sections/nutrition/education-and->

[training/nih-t32-research-fellowship/nutrition-training-faculty](https://training.nih-t32-research-fellowship/nutrition-training-faculty) and secure their willingness and commitment to mentor you for the fellowship period). Mentor's Letter of Support should be sent to [NutritionT32@cuanschutz.edu](mailto:NutritionT32@cuanschutz.edu) by the application deadline January 15; **F)** Complete the application form at <https://gs.ucdenver.edu/postdocjobs/>, attaching Application Checklist, CV, and Personal Statement/Proposal combined into in one PDF document.

- *Only U.S. citizens, non-citizen nationals, and permanent U.S. residents may be appointed to a T32.*
- *Trainees who do not have this status must have a valid Alien Registration Receipt Card (I-551) "Green Card."*
- *Anyone on a temporary or student visa is not eligible.*

A. **Application Checklist:** [Checklist for Nutrition T32 Application](#)

B. **You must submit a current CV formatted as follows:**

## **COMPLETE CONTACT INFORMATION**

### **1. EDUCATION**

- Give a complete summary of all educational qualifications, including dates and issuing institutions
- For PhDs, be sure to list the specific area of research, thesis title, and full name of your mentor
- For MDs, list your internship and residency type and any fellowship training with dates and institutions (and primary mentor's name, if applicable)
- For MDs, provide details of any Board certification, including date and certificate number

### **2. ADDITIONAL TRAINING EXPERIENCE**

- List any additional training not included in the "Education" section, such as assistantships, internships, practicums, or practice details.
- For MDs, list previous research experience

### **3. HONORS**

- List any honors, including assistantships/scholarships, academic and service awards.

### **4. EMPLOYMENT HISTORY**

### **5. MEMBERSHIP IN PROFESSIONAL AND/OR MEDICAL ASSOCIATIONS**

## **6. PUBLICATIONS**

- List any journal articles and indicate whether these are peer-reviewed.
- List any published abstracts and note as an abstract.

## **7. SCIENTIFIC PRESENTATIONS**

- List any poster or oral presentations; indicate whether these were peer-reviewed.
- Include the title of the presentation, date(s), and name and location of the symposium or event where it was presented.

## **8. TEACHING EXPERIENCE**

- List any non-research based classroom or clinical lectures (research presentations should be listed in section 7)

**C) Your PERSONAL STATEMENT/PROPOSAL (limited to 5 pages) is a document in the form of an essay which may take any form/style that you choose, but it MUST cover each of the following elements:**

1. Your interests in nutrition, focusing primarily on how these relate to your research interests
2. A description of all current and past research and clinical activities related to nutrition
3. For those who have previously conducted research, the name of your mentor for that work and how your area of interest/expertise relates to your mentor's work
4. A description of your proposed aims, hypotheses, and a brief overview of proposed methods for your research if you receive this award. If you do not have a developed research plan, describe the research questions you are interested in answering during the fellowship and how you plan to pursue these with the mentor you have identified
5. Strengths and limitations of your training to date and how you will address the gaps during your fellowship training (using additional resources outside of the Pediatric Nutrition section is encouraged)
6. A brief mentor-mentee training plan (developed with your proposed mentor), which includes attendance at any lab/group meetings and the frequency of planned mentor-mentee meetings.

A specific description of how this fellowship will facilitate your transition to becoming an independent investigator with a future career in research or academic medicine.

## **D) LIST OF REFERENCES**

- On a separate page, for administrative purposes, please provide a list of three individuals, including contact information (name, academic title, mailing address, email, telephone) who will provide letters of reference for you. One of these

individuals must be the program director of your current (or most recent) training program.

- Ask each of these individuals to provide a Letter of Recommendation for you, addressed to Dr. Nancy F. Krebs, Program Director, and emailed to [NutritionT32@cuanschutz.edu](mailto:NutritionT32@cuanschutz.edu), subject line: LOS for <your name>

**E) MENTOR'S LETTER OF SUPPORT** Your proposed T32 mentor (see list: [Training Faculty](#)) should provide a letter of support which includes the following items. Please discuss these with your mentor before they prepare the letter of support:

1. A willingness to provide mentorship as described in the mentor-mentee training plan in the Personal Statement
2. Source of any additional funding for the proposed research
3. Adequacy of your training plan to address any gaps in prior training and further suggestions to address these, as necessary.

Your mentor should email your letter of support to [NutritionT32@cuanschutz.edu](mailto:NutritionT32@cuanschutz.edu), subject line: Mentor LOS for <your name>

**F)** Complete the application form at <https://gs.ucdenver.edu/postdocjobs/>, attaching Application Checklist, CV, and Personal Statement/Proposal combined into in one PDF document.

***Enhancing Diversity in Training Programs*** Institutional training programs are required to demonstrate successful efforts to recruit and retain an outstanding and diverse trainee population, including students from underrepresented racial and ethnic groups and students with disabilities.

The Institutional Training Grant (T32) [announcement](#) calls for a "Recruitment and Retention Plan to Enhance Diversity" and specifies groups underrepresented in the biomedical sciences to include: A) individuals from underrepresented racial and ethnic groups shown to be underrepresented nationally (see data at <http://www.nsf.gov/statistics/showpub.cfm?TopID=2&SubID=27> and the report [Women, Minorities, and Persons with Disabilities in Science and Engineering](#)) defined as Blacks or African Americans, Hispanics or Latinos, American Indians or Alaska Natives, Native Hawaiians and other Pacific Islanders and B) individuals with disabilities, defined as those with a physical or mental impairment that substantially limits one or more major life activities. See <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-031.html> for more details. Institutions are encouraged to identify candidates who will increase diversity on a national basis. Note that training grant programs supporting only graduate-level students and/or postdoctoral fellows are not required to address disadvantaged individuals in their Recruitment and Retention Plan.

Also see: <http://www.nigms.nih.gov/training/diversity/Pages/Approaches.aspx>

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